



## COMMUNITY PARTNERS FOR AFFORDABLE HOUSING

PO Box 23206 • Tigard OR 97281-3206 • t:503.293.4038 • f:503.293.4039 • www.cpahoregon.org

### **Gain Experience Working with Children at a Non-Profit Summer Youth Program July 1- August 30, 2004**

#### **Internship Description**

The mission of the Summer Youth Program is to provide safe, enriching, and educational activities for youth at CPAH's affordable housing family properties. Dedicated staff and interns supervise activities and serve as positive role models for youth. This Summer Youth Program will be facilitated by CPAH's Youth Services Coordinator and a Summer Intern.

#### **Tasks:**

- Assist with development and facilitation of activities for youth.
- Help supervise activities, crafts, and lunch.
- Support program rules and discipline.
- Assist the program staff in daily routines.
- Set positive examples for program students.
- Pickup program supplies and materials when needed.
- Prepare and assist with backpack and school supply project.

#### **Hours and duration:**

20 hours/week during the 9-week Summer Program

#### **Program Schedule (tentative):**

Tuesdays –9:00am – 3:00pm

Wednesday –9:00am – 3:00pm

Thursdays – 9:00am – 3:00pm

\*Additional time will be spent planning, prepping, and cleaning for programs and times may vary as we will accommodate for longer programming days for special events, etc.

#### **Stipend:**

\$1500/month (considered July and August). Paid at the end of each month.

Monthly mileage reimbursement for program related travel.

#### **Supervision:**

Seng Saechao Leese, Youth Services Coordinator and Renee Kim, Resident Services Manager



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**\*\*\*How to apply: Email Renee Kim at [rkim@cpahoregon.org](mailto:rkim@cpahoregon.org) with a cover letter and resume. Deadline to apply is May 1, 2024.**